

Photography- Camera and Mobile devices

To further safeguard children in my care I will ensure that the use of mobile devices and cameras to take photographs and videos will take place within clearly specified professional boundaries.

Photos and videos may be used to help the children learn, for displays within the setting, in their learning journey photo streams (Cluster App) and for communication with their parents/carers

- Photos and videos will only be taken after obtaining written permission from the child's parent/carer
- Permission will be sought in writing when each child registers
- I will ensure that parents know that their child may appear as a secondary subject on photos included in another child's learning journey photo stream
- If a parent/carer does not give permission this will be respected and other ways of recording their progress will be used
- Mobile devices may be used to take photos and send them to parents.
- Parent contact details will be stored on my mobile phone for use in emergencies and when we are out and about
- I will ensure that my mobile phone and tablet are password protected

Reviewed: *January 2022*