

## Administering Medications Policy

I am happy to give your child non-prescription medication, such as cough medicine, Calpol, teething gels, but only if I have written permission from you.

The permission form will be filled out when you register but together we will review it to ensure that any changes are noted.

I will ensure that all medication given to me will be stored correctly and I will check that it is still within its expiry date.

If your child has self-held prescription medication such as an asthma inhaler, it would be beneficial for you to obtain an additional one to be held here by me. Older children can easily forget or misplace these items.

If your child has severe allergies and carries an epipen, please discuss this with me. I am trained by Kentdale First Aid to administer them and I am happy to do so.

In the event that your child is taking a course of prescription medication, please discuss it with me. I will need you to sign an additional permission form to allow me to administer it. As long as your child can't spread infection to myself or others I am happy for them still to attend.

All medicines, prescription or otherwise will be recorded on my paperwork and a parental signature will be requested when the child is collected at the end of the day.

*Reviewed : January 2022*